



Allensbank Primary School Governors' Report to Parents 2014-15



**The Governing Body cares about your views and
would
welcome any comments that you would wish to
make
about this report**

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ALLENSBANK PRIMARY SCHOOL GOVERNING BODY

Chair of Governors	Mr. Kevin Jacobs	c/o Allensbank Primary School
Vice Chair	Mr. Jonathan Rae	
Headteacher	Miss Jenny Drogan	
Teacher Governors	Ms. Gemma Parfitt Miss Amy Cornish	
Non Teaching Governor	Mrs. Jane Higgins	
Parent Governors	Mr. Alan Hubback Mrs. Judith Watkins Mrs. Cheryl Wikeley Mrs. Zahra Draris Mrs.Mollie Borg	
L.E.A. Governors	Mr. Jonathan Rae Mr. Paul Davies Mr. Mohammed Ahmed	
Community Governors	Mr. Stuart Davies Mr. Kevin Jacobs Mr. Dennis Coughlin Ms. Jane Morris	
Clerk to Governors	Ms.Marion Morgan	c/o Allensbank Primary School

Letter from the Chair of Governors

Dear Parents,

I am pleased as Chair of the Governing Body to present this report summarising the work at Allensbank School during the academic year 2013-2014.

After a disappointing report from Estyn at the end of 2013 staff have been working hard, with increased involvement and support from the governing body, to bring about the recommended improvements and thereby maximise pupils' performance.

A new leadership structure has been implemented and all teaching staff are now fully involved in the monitoring of standards of teaching and learning. Although this is a process which will become wholly effective only after a period of time there are already signs that progress is being made. While Key Stage 2 results remain lower than the Local Authority and Wales averages, they were higher in all areas than in the previous academic year. Foundation Phase results were above Local Authority averages in all areas and both Year 6 and Year 2 pupils exceeded targets set for them by the school in all areas.

Our Headteacher, Assistant Headteacher, Subject leaders, classroom Teachers and support staff are all committed to further raising standards. The governing body will be closely monitoring their progress.

Allensbank is a happy school where your children can feel secure and stimulated not only by their classroom activities but while taking part in the many extra-curricular opportunities that are offered.

Since the last Governor's Report for Parents, the School Prospectus has been completely redesigned alongside parent handbooks for both Nursery and Reception. These documents are provided for all new parents and are also available either from the school office or via the school website.

The Governing Body would like to use this occasion to thank Mr. Martin O'Brien who resigned as governor after fifteen years of service to the school.

Kevin Jacobs
Chair of Governors

WHAT DOES A SCHOOL GOVERNING BODY DO?

School governors are people who want to make a positive contribution to children's education. The head teacher of the school is responsible for day-to-day management of the school. The role of the Governing Body is to provide strategic management, and to act as a "critical friend", supporting the work of the head teacher and other staff.

School governing bodies exist so that schools are accountable to parents, the LEA and the local community for their actions, the results that they achieve and for the way that resources are allocated.

In Wales, every state school has a Governing Body, consisting of specified numbers of various categories of governors depending on the type and size of school. Generally the following categories are applicable:

- Parent Governors: parents (ideally of children at the school)
- Staff Governors: members of the school staff
- LA Governors: nominated by the Local Authority
- Community Governors: members of the local community (appointed by the rest of the governing body)
- Foundation, Partnership and Sponsor Governors: representatives of any sponsoring bodies

Schools generally have a delegated budget to cover salaries, running costs, maintenance and equipment; the Governing Body is responsible for managing this budget.

Most Governing Bodies use a committee structure to undertake their monitoring and evaluation roles. These committees include Finance, Maintenance, Staffing, Admissions, Health and Safety, Curriculum and Premises. As a rule of thumb, governing bodies meet once every half-term, as a Full Governing Body, where the ongoing business of committees, the governing body and the school are discussed and reported on and where decisions are taken by a majority vote. Most of the work of governors however, is done at committee level.

Composition of Sub-Committees

Resources (Staffing, Premises & Finance) Committee

Jenny Drogan, **Kevin Jacobs**, Jane Higgins, Cheryl Wikeley

Staff Disciplinary/Dismissal/Redundancy/Grievance

Stuart Davies, **Jonathan Rae**, Paul Davies

Appeals to above

Mohammed Ahmed, **Kevin Jacobs**, Jane Morris

Grievance Committee

Kevin Jacobs, Mollie Borg , Zahra Draris

Appeals to above

Alan Hubback, Paul Davies, Dennis Coughlin

Pupil Discipline and Exclusions Committee

Stuart Davies, Kevin Jacobs, Jane Morris, Alan Hubback

S.E.N./Child Protection Governor

Dennis Coughlin

Special Needs Committee

Dennis Coughlin, Kevin Jacobs, Janine Reynolds (Obs), Paul Davies, Judith Watkins

Complaints Committee

Kevin Jacobs, Jonathan Rae, **Zahra Draris**

Pay Review Committee

Mohammed Ahmed , Mollie Borg, Stuart Davies, **Jonathan Rae**

Appeals to above

Kevin Jacobs, Paul Davies, **Alun Hubback**

Standards and Curriculum Committee

Cheryl Wikeley, **Stuart Davies**, Gemma Parfitt, Mollie Borg, Kevin Jacobs, Jenny Drogan

Governor responsible for Annual Report to Parents:

Kevin Jacobs

Senior Appointment Panel

Kevin Jacobs, Jenny Drogan, Stuart Davies, Jonathan Rae

Headteacher/Deputy Performance Related Pay Committee

Kevin Jacobs, Dennis Coughlin, **Stuart Davies**

(to be revised)

All school policies are agreed and then reviewed annually by the governing body.

HEAD TEACHER'S REPORT 2012/2013

Introduction

I am happy to report on progress made during what has been a very busy academic year at Allensbank. The staff continue to work hard in preparing for and delivering the curriculum within a caring and supportive atmosphere. The priorities for the school this year build strongly on the achievements of last year. We strive for the highest standards of progress and attainment for every child.

Overview of Foundation Phase and KS2 National Curriculum Teacher Assessment Results

The tables below indicate the end of Key Stage results for pupils in Year 2 and Year 6 last year.

Within the Foundation Phase the percentage of pupils achieving the expected level of Outcome 5 in PSD (Personal and Social Well-being) was above the average for both Cardiff and Wales averages. Performance in MDT (Mathematical Development) and LCE (Language and Communication in English) were also above Cardiff averages.

1 pupil= 2.4%

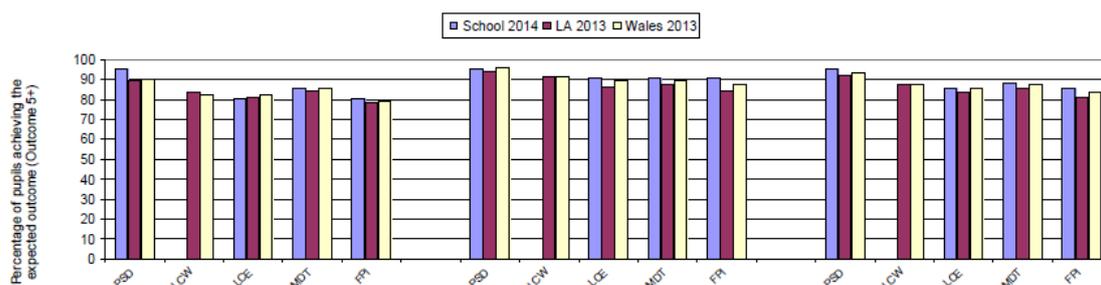
ALLENSBANK PRIMARY SCHOOL
Cardiff

LA/School no: 681/2007

School comparative information: Foundation Phase Outcomes 2014

Percentage of boys, girls, and pupils achieving at least the expected outcome (Outcome 5+):

	Boys			Girls			Pupils		
	School 2014	LA 2013	Wales 2013	School 2014	LA 2013	Wales 2013	School 2014	LA 2013	Wales 2013
PSD	95	89	90	95	94	96	95	92	93
LCW	0	83	82	0	91	91	0	87	87
LCE	80	81	82	90	86	89	85	83	85
MDT	85	84	85	90	87	89	88	85	87
FPI	80	78	79	90	84	87	85	81	83



For Key Stage 2, results in all areas were higher than in the previous academic year. However, results in all areas were lower than the Local Authority and Wales averages. 67% of our pupils achieved the expected level (Level 4+) in English, Maths and 70% in Science.

1 pupil =3%

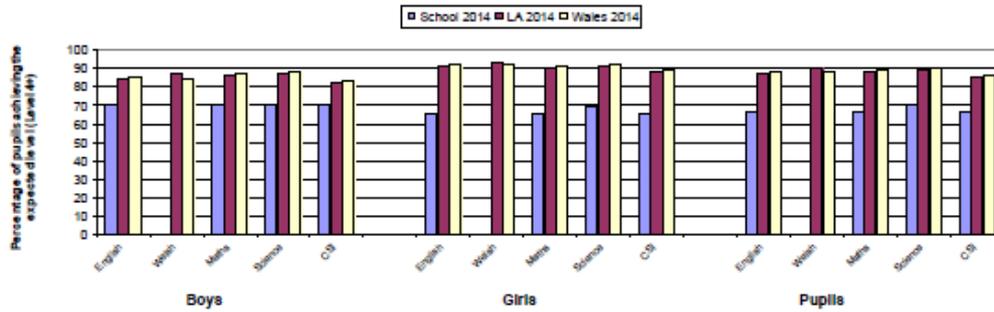
ALLENBANK PRIMARY SCHOOL
Cardiff

LA/School no: 681/2007

**School comparative information: National Curriculum Assessments 2014 with benchmarking
Key Stage 2**

Percentage of boys, girls, and pupils achieving at least the expected level (Level 4+):

	Boys			Girls			Pupils		
	School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014
English	70	84	85	65	91	92	67	87	88
Welsh	0	87	84	0	93	92	0	90	88
Maths	70	86	87	65	90	91	67	88	89
Science	70	87	88	70	91	92	70	89	90
CSI	70	82	83	65	88	89	67	85	86



National Literacy and Numeracy Tests

School Comparative Report with Benchmarking: National Numeracy Reasoning Tests

This report uses data for 2014 for LA and Wales comparative information

ALLENBANK PRIMARY SCHOOL
Cardiff

LA/School no: 681/2007

Standardised Score: Standardised scores enable you to compare your own learners with others who took the same tests in May 2014. These tests were standardised to have a mean of 100 and for the following percentage of the population, on whom the test was standardised, to have scores falling within the following ranges:

< 85	: 16%
Between 85 - 115	: 68%
> 115	: 16%

Percentage of boys, girls and pupils within each range of scores:

Year		Boys			Girls			Pupils		
		School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014
2	< 85	27	24	20	19	20	16	23	22	18
	Between 85 - 115	63	62	65	76	68	69	70	65	67
	> 115	10	14	15	5	12	15	7	13	15
3	< 85	18	21	19	26	19	17	23	20	18
	Between 85 - 115	62	63	65	42	67	68	57	65	67
	> 115	0	16	16	32	14	15	20	15	15
4	< 85	14	18	18	13	18	16	14	18	17
	Between 85 - 115	64	64	65	88	71	71	73	67	68
	> 115	21	18	17	0	11	13	14	15	15
5	< 85	40	17	18	0	18	18	27	18	18
	Between 85 - 115	20	65	65	60	68	68	33	67	67
	> 115	40	17	17	40	14	13	40	16	15
6	< 85	30	17	18	36	19	17	34	18	17
	Between 85 - 115	60	66	66	64	65	69	63	66	67
	> 115	10	17	16	0	16	15	3	16	16

School Comparative Report with Benchmarking: National Reading Test

This report uses data for 2014 for LA and Wales comparative information

ALLENBANK PRIMARY SCHOOL
Cardiff

LA/School no: 681/2007

Standardised Score: Standardised scores enable you to compare your own learners with others who took the same tests in May 2014. These tests were standardised to have a mean of 100 and for the following percentage of the population, on whom the test was standardised, to have scores falling within the following ranges:

< 85	:	16%
Between 85 - 115	:	68%
> 115	:	16%

Language of Test: English

Percentage of boys, girls and pupils within each range of scores:

Year		Boys			Girls			Pupils		
		School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014
2	< 85	32	22	20	14	15	13	23	18	17
	Between 85 - 115	59	66	66	71	66	68	65	66	67
	> 115	10	12	14	14	19	19	12	16	16
3	< 85	27	20	20	26	15	13	27	17	17
	Between 85 - 115	73	63	64	58	63	65	63	63	64
	> 115	0	17	16	16	22	22	10	19	19
4	< 85	21	18	20	25	13	14	23	16	17
	Between 85 - 115	64	67	67	63	66	67	64	66	67
	> 115	14	15	13	13	21	19	14	18	16
5	< 85	30	18	20	0	13	13	20	16	16
	Between 85 - 115	60	65	66	40	65	66	53	65	66
	> 115	10	17	14	60	22	20	27	19	17
6	< 85	20	18	18	34	14	13	30	16	16
	Between 85 - 115	60	65	67	62	65	69	61	65	68
	> 115	20	17	15	4	21	17	9	19	16

School Comparative Report with Benchmarking: National Numeracy Procedural Test

This report uses data for 2014 for LA and Wales comparative information

ALLENBANK PRIMARY SCHOOL
Cardiff

LA/School no: 681/2007

Standardised Score: Standardised scores enable you to compare your own learners with others who took the same tests in May 2014. These tests were standardised to have a mean of 100 and for the following percentage of the population, on whom the test was standardised, to have scores falling within the following ranges:

< 85	:	16%
Between 85 - 115	:	68%
> 115	:	16%

Percentage of boys, girls and pupils within each range of scores:

Year		Boys			Girls			Pupils		
		School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014	School 2014	LA 2014	Wales 2014
2	< 85	24	22	18	19	18	15	22	20	17
	Between 85 - 115	76	63	64	81	71	71	78	67	68
	> 115	0	15	17	0	11	14	0	13	16
3	< 85	9	20	18	21	19	16	17	20	17
	Between 85 - 115	64	64	65	68	68	70	67	66	68
	> 115	27	17	17	11	12	14	17	14	16
4	< 85	7	17	17	13	17	17	9	17	17
	Between 85 - 115	64	60	65	88	70	71	73	65	68
	> 115	29	22	18	0	14	12	18	18	15
5	< 85	40	18	18	0	16	16	27	17	17
	Between 85 - 115	30	61	65	80	66	70	47	64	67
	> 115	30	21	17	20	17	15	27	19	16
6	< 85	30	17	18	28	16	16	28	16	17
	Between 85 - 115	30	63	64	68	68	70	57	66	67
	> 115	40	20	18	4	16	15	15	18	16

2013/14 was the second year during which national literacy and numeracy tests were completed by all pupils across Wales from Years 2 to 6. Every parent was given individual results for their child in both tests identifying performance within these literacy and numeracy tests.

Curriculum

The school continues to utilise a literacy intervention called 'Success for All' (SFA) in order to further enhance the teaching of literacy across the school and to provide a consistent approach in teaching and learning. Pupils are tracked regularly and this initiative is having huge impact in terms of ensuring that pupils are working towards reaching end of year targets.

Additional Learning Needs

At Allensbank Primary School staff cater fully for the learning needs of all pupils in their classes and ensure equality of opportunity in fulfilling their responsibilities as class teachers. Consideration of pupil needs forms an important part of school life. Allensbank Primary School has a whole school policy for Additional learning Needs (ALN) which is adhered to by all staff. The aim is to ensure early identification of children with difficulties and to provide continuity of support for as long as is necessary.

In order to further enhance our curriculum provision at Allensbank, we continue to provide a wide range of intervention programmes aimed at supporting pupils further. These include Toe by Toe, Language link, Speech link and Nippers which focus on either literacy or numeracy skills. Pupils also benefit from a trained ELSA (Emotional Literacy Support Assistant) who offers support sessions for pupils.

Attendance

Group	Presents	Authorised Absences	Unauthorised Absences	Possible	% Attendance
Rec	94.0	3.6	2.4	100.0	94.0
Rec/1	92.9	5.1	2.0	100.0	92.9
Class 1	90.6	4.5	4.9	100.0	90.6
Class 2A	93.0	4.5	2.5	100.0	93.0
Class 2B	88.8	6.6	4.6	100.0	88.8
Class 3	95.0	3.2	1.7	100.0	95.0
Class 4	93.9	4.4	1.7	100.0	93.9
Class 5	94.2	3.2	2.6	100.0	94.2
Class 6	96.1	2.6	0.7	100.0	96.6
RB Infant	88.5	9.7	1.7	100.0	88.6
RB Junior	91.6	3.9	2.1	100.0	94.1
Totals	93.0	4.3	2.5	100.0	93.1

The school sets targets in order to raise attendance and uses a range of strategies in order to promote good attendance amongst pupils. The impact of attendance measures has resulted in reduced levels of absence with attendance during 2013-14 being at 93% and thus meeting agreed targets.

Pupil Performance Targets

All pupils are set challenging targets for attainment at the end of each key stage. For 2013-14 in Foundation Phase, Year 2 pupils exceeded cohort targets set for them by the school in all areas. In Key Stage 2, targets were set based on previous performance. These targets were again exceeded in all areas.

School Council Report

Over the past year, the School Council have been extremely busy. Our representatives created an action plan, initially focusing on attendance. The representatives created a leaflet to parents about the importance of coming to school every day and it made some impact as our school attendance has risen!



Monitoring of the toilets was undertaken and toilet passes were introduced during play times to make sure the toilets remained hygienic.

During the Summer Term our School Council also set up a Dress up and Dance afternoon, dressing up in sporty clothes and getting active for the afternoon dancing the 'Cha Cha Slide' as a whole school. This raised £153.12 for Macmillan Cancer Care. A fantastic effort!



School Council also wanted children to be safe in our school grounds during play times and asked teachers to set up rotas for using different areas of the playground. This ensured that members of staff were supervising these areas and all pupils had an opportunity to use these areas throughout the week.

Another great year for School Council, making our school a better place and helping others!

Curriculum Cymreig

Allensbank Primary School is an English medium school.

Welsh is taught as a second language and the school benefits from the specialist input of an Athrawes Bro for direct teaching, consultation and advice. Children progressively develop their skills in speaking, reading and writing. In the Foundation Phase, children are introduced to the language through simple phrases and sentences, songs, poems, Welsh Stories and folk tales. Key Stage 2 Welsh builds upon and expands the language previously experienced by introducing more complex language patterns.

‘Helpwr heddiw’ is used across the school to encourage the use of Welsh and to ensure that incidental Welsh is used throughout the day. Children are also given opportunities across the week to develop specific oral, reading and writing skills.

Pupils are made aware of characteristics of Wales and the Welsh in order to foster a sense of national identity. Opportunities are planned for across the curriculum.

Healthy eating

The school has a Healthy Eating Policy and is a healthy eating school having achieved accreditation for Phase 3 of the healthy schools award. Eating well and having a healthy lifestyle is clearly really important. To this end the school promotes awareness of what constitutes a healthy lifestyle. Healthy snacks with pupils being able to pay £1.50 for a fresh fruit snack at playtime.

Premises and Security

The Foundation Phase Hall and the Staffroom/ kitchen area have been painted. Repairs were made to areas of ceiling within the Key Stage 2 building.

Toilet facilities

Toilet facilities are suitable for the range of anticipated users. They are kept open and available to learners throughout the school day and while learners can use toilet facilities at break and lunchtimes if they need to, we ensure learners have access at all times.

All toilet areas have properly maintained supplies at all times of warm and cold water, liquid soap, hand drying facilities and toilet tissue in dispensers, provided at a convenient height. Effective toilet cleaning procedures are followed by cleaning staff whilst learners are actively encouraged to respect the toilets and report any cleaning needs to staff. The school has a toilet policy which has been agreed by the governing body.

Sport

Physical Education is a part of every child’s learning which helps develop an awareness of a healthy lifestyle. Children participate in Games, Dance, Gymnastics and Athletics. Older children participate in swimming and outdoor adventure.

The school has a good range of extracurricular activities on offer for pupils within both Key Stages. These include Football club, Keep Fit, Dance club and Spy club.

The school’s Sports Day was again a great day with everyone taking part in every event as part of a team and thoroughly enjoying themselves. A big thank you to the many parents that came along to support the pupils and help create such a great atmosphere on the day.

Links with the Community

The school has good links with specialist agencies and works effectively with a range of professionals in order to meet the individual needs of pupils.

Through contact with our community police liaison officer and the school nurse, children are provided with very good support in PSE, Healthy Schools and areas of learning such as Sexual Relationship Education (SRE). South Wales Police also run an annual programme of events throughout the school focusing upon pupils' social, emotional and physical development.

The school has effective links with a range of ESDGC networks that support the high profile of ESDGC within the school i.e. UNA exchange, Dolen Cymru, CILT Cymru, Really Rubbish, Keep Wales Tidy and Eco schools.

PTA

Allensbank is supported by a committed Parent Teacher Association. They continue, however to be reliant on a few faithful members who work hard to organize fund raising events for our school. Our pupils benefit enormously from their tireless fundraising in areas such as payment for swimming lessons, classroom resources and IT hardware. They are currently fund raising for i-pads which can then be used across the school.

Foundation Phase

The Foundation Phase combines what was previously known as Early Years Education (ages 3-5) and Key Stage 1 (ages 5-7). The aim is to bring consistency and continuity to the education of children at an important part of their development which also provides a sound foundation for future learning. All children between the ages of 3 and 7 within our school follow the Foundation Phase.

The Foundation Phase aims to enhance the children's learning, enabling them to be creative, imaginative and also to have fun whilst learning through play and active involvement. Through play, children practice and consolidate their learning, play with ideas, experiment, take risks, solve problems and make decisions. They also have the opportunity to develop their language and communication skills through sharing their experiences and listening to others. Children who do this are far more motivated to record their thoughts and read what others have written. They are also encouraged to explore their surrounding world and understand how things work through engagement in relevant practical activities which are fun, enjoyable and relevant to their development stages.

The Foundation Phase is split into seven areas of learning:-

Personal and Social Development, Well Being and Cultural Diversity
Language, Literacy and Communication Skills
Mathematical Development
Welsh Language Development
Knowledge and Understanding of the World
Physical Development
Creative Development

Initial assessments are carried out at the start of the year, to determine what the children can do and understand. Information is then collated to ensure the activities planned for each child are appropriate to their stage of development. All activities are planned for the children, in order to help them move forward in their learning. Staff assess each child's progress by observing them in their everyday activities and use the information to plan the next stages of development. Some children will find it easier to learn than others but the Foundation Phase has been designed to help all children flourish whatever stage of their development or learning ability. Reports are completed by staff once a year to inform parents of their child's progress in relation to the seven areas of learning.

Due to the implementation of the Foundation Phase the adult to child ratio has increased dramatically. In the Nursery this means that as well as the class teacher the children benefit from three other support staff, whilst in Reception, Year 1 and Year 2 the children have the benefit of a class teacher and a full time teaching assistant. This has had a positive impact on the children's learning as we can plan and deliver a greater variety of exciting and stimulating activities and also ensure that there are always adults available to interact with children during their independent play. It has also allowed us to place a greater emphasis on the outdoor area and children have the opportunity to undertake much of their learning in the outdoor environment. Both the children and staff respond with great enthusiasm to the Foundation Phase and any parents/carers who'd like to see the Foundation Phase in action are more than welcome to visit us.

Further information about the Foundation Phase can be found at the following website:-

www.wales.gov.uk/foundationphase

The Eco Committee 2013-2014

This year, the fourth Eco Committee at Allensbank was formed. Manifestos were written by all pupils who wished to be part of the committee and were presented in assembly. This demonstrated their commitment to the committee. A ballot took place and the members were voted in by fellow pupils. The committee comprised of two pupils from each key stage two class and for the first time, two pupils from each of the year 2 classes. Year 2 have been involved this year in order to include the foundation phase further into the work undertaken by the Eco Committee. The committee's aim is to create and ensure a sustainable environment in and around our school community. The pupils meet fortnightly with teacher supervision and guidance to discuss matters and carry out a range of activities.

The Eco Committee have eight areas which they are responsible for:

- Litter
- Waste Minimisation
- Healthy living
- Water
- School Grounds
- Transport
- Energy
- Global Citizenship

In order to know which areas need to be targeted for the year a whole school environmental review was carried out. The results were looked at and an action plan was created for the year. Throughout the year it was added to and amended, depending upon actions that were needed.



Culture club continued this year, with the focus of learning about Spain, her culture and the Spanish language. During the Autumn term, key stage two pupils attended and during the Spring term it was for pupils in year 1 and 2. It was a popular club and all the pupils enjoyed learning a new language, tasting different foods and learning new dances. This was set up due to a link that Allensbank has with a school in Murcia, South of Spain, Los Torras.

A celebration for World Environment day took place at the end of the Summer term, as suggested by a year 5 member of the Eco committee. Every class was involved and they all shared their learning activities with each other, through an afternoon. Activities included learning about recycling, the water cycle, reducing energy and making compostable plant pots.

The Eco Committee were in the lime light this year! After being awarded our very first Green flag, it was time for it to be on show. The Committee raised the flag and the Echo newspaper printed the story, showing off the Eco Committee's pride in all of its hard work.



The Fairtrade steering group continued with their great efforts. They meet once a term to decide in activities that can be done within our school to raise the profile of buying fair-trade products. They also showed off all of their hard work gaining Fairtrade schools status, flying their flag too (as seen above).

They organised the annual Fairtrade logo competition, World Fairtrade Day celebrations. A very successful Fairtrade cake sale also took place, raising over £200 for Fairtrade, for the first time in Allensbank, to celebrate its 20th anniversary.

Jack and the Beanstalk



At the end of the summer term pupils in Year 1 and Year 2 in the Foundation Phase joined together to put on a Summer Production. This year the decision was made to put on a musical performance of the familiar children's fairy tale, 'Jack and the Beanstalk'.

All of the children took responsibility for a different part of the story and each class added their own original ideas and songs, giving the performance a fun twist. The children all sang, danced and acted with great confidence and the end result of all their hard work was a very polished performance. It was fantastic to see everyone working together to make the show a great success. A big thank you must go to all the staff for their help and support. Everyone worked tirelessly to ensure that the show was a huge success by making props, providing costumes and coordinating rehearsals.

All the visitors who came to see the show were full of praise and it certainly proved to be an extremely enjoyable way to end a busy term.

Dance Club

Dance club met every Thursday after school during the school year, and was run by Mrs J Takel, Mrs J Watkins and Mrs A Broadway. It was open to all pupils in KS2. Club numbers ran at around 20 pupils. Each term we had a different dance focus for the children to work on.

During the Autumn Term we began with developing dance styles and working with different groups within the club, leading to a performance in front of the whole school as part of our Christmas celebrations.

Spring term saw us focussing on preparing for the Schools' Dance Association's festival at Sherman Cymru. The children worked on developing ideas and a main theme for their dance to Michael Bublé's song "Come dance with me". The children were very professional on the day of the performance and were described by one audience member as being '*the smiliest school*'.

Dance Club also had the wonderful opportunity to take part in a project run by the National Dance Company of Wales. They spent the afternoon at Sherman Cymru taking part in an interactive performance, giving the children an insight into a professional dancer's warm-up, and watching a performance of NDCW's Water Stories. This was followed up with a visit by two dancers from NCDW who ran a full afternoon's workshop on contemporary dance. The children thoroughly enjoyed the session and all contributed to the creative process. We are hoping that our PTA will be able to fund a similar project next spring.

At all events Allensbank Dance Club proved that we are blessed with enthusiastic pupils here who enjoy working together on creative arts projects. They have been a joy to work with and we look forward to next year's dance club and the creative challenges it will bring.

Knitting Club

During the summer term Mrs Morgan, Miss Lewis and Miss Cornish started a new club - knitting. The club was open to KS2 children and has around 10 members.

The children were really enthusiastic and quick to learn how to knit. They made squares which have been made into a long colourful scarf which Mrs Morgan will soon transform into a blanket. Miss Lewis will be taking the blanket to Lesotho, Africa during the October half term and will donate it to a local family in need, along with a few other knitted items that Mrs Morgan has made or had given to her.

Meetings are held every Thursday 3.30pm -4.15pm and there is a charge of £1.00 which is used to pay for knitting needles and wool.

The children enjoy sitting around the table, using different colours and seeing their work grow, whilst listening to background music and chatting at the same time.

Knitting club is looking forward to teaching new members in 2014/2015.

Staffing

<u>Staff Member</u>	<u>Job Title</u>	<u>Area of responsibility</u>
Miss J Drogan	Head teacher	
Mrs C Wikeley	Assistant Head teacher Year 2 Teacher	Foundation Phase Coordinator Maths Skills
Mrs J Reynolds	ALENCO Senior Leadership Team	SFA facilitator ALN
Mrs A Wilson	Year 5 Teacher Senior Leadership Team	Key Stage 2 Coordinator English ARR
Mrs S Allen	Resource Base Teacher	Welsh
Miss A Cornish	Nursery Teacher	ICT
Mrs N Roberts	Reception Teacher	PSE
Miss H Mapstone	R/Y1 Teacher	P.E.
Miss H Cadenne	Year 2 Teacher	Music
Miss C Silver	Year 3 Teacher	R.E.
Mrs L Williams	Year 3 Teacher	History
Miss T Lewis	Year 4 Teacher	Geography ESDGC
Miss G Parfitt	Year 6 Teacher	Science
Mrs E O'Malley	Resource Base Teacher	DT
Mrs M Wellington	PPA	Art and Design
Mrs L Davies	PPA Cover	

Mrs L Beasley	Teaching Assistant Reception/PPA	HLTA/ Buddies FP
Mrs L Brailey	Teaching Assistant Nursery	
Mrs A Broadway	Teaching Assistant SEN/Nursery	ALN
Mrs J Clark	Teaching Assistant Nursery/Reception	
Mrs J Evans	Teaching Assistant	One to one support
Miss D Geach	Teaching Assistant Nursery	
Mrs J Higgins	Teaching Assistant Reception	

Mrs L Jones	Teaching Assistant Resource Base	ELSA
Mrs Jones	Teaching Assistant Year 2	
Miss H Monks	Teaching Assistant Key Stage 2/Resource Base	
Mrs C Richards	Teaching Assistant	One to one support
Mrs Roberts	Teaching Assistant Y2	
Mrs FSutherland-Payne	Teaching Assistant KS2	ICT/ Library
Mrs J Takel	Teaching Assistant	ALN
Mrs J Watkins	Teaching Assistant	ALN
Mrs S Wheeler	Teaching Assistant Resource Base	
Miss D Leopard	Teaching Assistant Resource Base	
Miss L Caruthers	Teaching Assistant Resource Base	
Mrs M Morgan	School Secretary	
Mrs J Elias	School Secretary	
Mr D Hawkins	Caretaker	
Miss S Frost	EMAS support	
Miss A Harding	EMAS support	
Mrs R Bird	EMAS support	
Mrs K Boucalfa	Bilingual Teaching Assistant	
Mrs H Lalik	Bilingual Teaching Assistant	

Vision Statement

At Allensbank Primary School, all staff work in partnership to ensure that our pupils:

- Attend regularly, work diligently and take pride in their achievements.
- Take responsibility for their own learning, work to individual targets and evaluate their own performance.
- Feel valued within our school community.
- Have pride and confidence in themselves as individuals; value other people for what they are and what they can do; show tolerance and respect for all faiths and cultures within our school community and in society in general.
- Make full use of the opportunities available to them, encouraged by the active involvement of parents and a caring school community.

Summary Statement

Allensbank Primary School is committed to working towards race equality, promoting positive approaches to difference and fostering respect for people of all cultural backgrounds.

The school values and encourages involvement of people from all sections of the local community. We are opposed to all forms of racial prejudice and discrimination. Language or behaviour which is racist or potentially damaging to any ethnic or racial group will not be tolerated and will be challenged. At Allensbank, we recognize that British and Welsh society is made up of people from many different racial, cultural, religious and linguistic backgrounds. We believe it is important that all pupils are fully prepared to live in such a diverse society.

This Policy does not operate in isolation, but forms part of the school's holistic approach to inclusive practice. It links with our policies for Equal Opportunities, Racial Awareness, Additional Learning Needs/S.E.N., Learning and Teaching, Attendance and P.S.E. It forms part of the school's plan for improvement via its priority action plan for Behaviour and Attendance.

“Only Our Best Will Do”

Term Dates 2014 - 2015

TERM	TERM BEGINS	HALF TERM BEGINS	HALF TERM ENDS	TERM ENDS	SCHOOL DAYS
Autumn	Monday 1 st September	Monday 27 th October 2014	Friday 31 October 2014	Friday 19 th December 2014	75
Spring	Monday 5 th January 2015	Monday 16 th February 2015	Friday 20 th February 2015	Friday 27 th March 2015	55
Summer	Monday 13 th April 2015	Monday 25 th May 2015	Friday 29 th May 2015	Monday 20 th July 2015	65

Breakfast Club opens from 8.00 / 8.30am and ends at 8.40

Main gate opens at 8.45

Bell at 8.50 for pupils to line up and be taken to classroom by teacher

Lunch is 12.00- 1.15. Foundation phase start back at 1.00 and KS2 1.15pm

Break in afternoon at around 2.30 for Foundation Phase only

School ends at 3.15pm

Nursery times 9.00-11.30am and 1.00-3.30pm

THE CITY OF CARDIFF COUNCIL/GYNGOR DINAS CAERDYDD
SCHOOLS OUTTURN OF EXPENDITURE/CANLYNIAD GWARIANT YSGOLION 2013-2014

Governing Body/Corff Llywodraethu of:	Allensbank Primary School			
	Governor Approved Budget/ Cyllideb a Gymeradwyd gan y Llywodraethwyr		Actual Expenditure/ Gwariant Cyflawnedig	
	£	£	£	£
Staffing costs/Costau Staff				
Teaching Costs/Costau Addysgu	397,075		398,319.74	
Special Needs Teachers/Athrawon Anghenion Arbennig	28,531		28,921.35	
Teachers for statemented pupils/Athrawon ar gyfer disgyblion sy'n destun datganiad	101,628		104,565.81	
Short Term Supply/Llanw Byr Dymor	4,000		4,925.26	
Long Term Supply/Llanw Hir Dymor	22,322		22,322.20	
Special Needs Support Staff/Staff Cymorth Anghenion Arbennig	80,191		92,748.11	
Nursery Assts/ Teachers Aides / Adult Helpers/Cynorthwyyr Meithrinfa/ Cymhorthion Athrawon / Cynorthwyyr	231,261		235,091.68	
Foreign Language Assistants/Cynorthwyyr Ieithoedd Tramor	0		0.00	
Technicians/Technegwyr	0		0.00	
Mid Day Supervisors/Gorychwylywyr Canol Dydd	16,590		16,742.54	
Library Staff / Attend Officer/Staff Llyfrgell / Swyddog Presenoldeb	0		0.00	
Administrative Staff/Staff Gweinyddol	26,827		24,677.20	
Non teaching supply costs/Costau llanw staff heb fod yn athrawon	0		0.00	
Training Costs/Costau hyfforddi	3,000		14,274.62	
Other Staff Costs/Costau staff eraill	59,754		88,001.01	
Performance Management/Rheoli Perfformiad	7,587		0.00	
Total Staffing Costs/Cyfanswm Costau Staff		978,766.00		1,030,589.52
Premises Related Costs/Costau Eiddo				
Caretaking Staff/Staff Gofalwyr	26,102		25,418.73	
Domestic Staff/Staff Domestig	0		45.16	
Grounds Staff/Staff y Tir	580		247.84	
Cleaning Costs/Costau Glanhau	41,722		40,867.13	
Energy Costs/Costau Ynni	18,500		19,540.10	
Rates/Cyfraddau	8,932		8,932.00	
Repairs and Maintenance/Atgyweiriau a Chynhaliadaeth	26,790		21,594.59	
Water/Dŵr	4,000		2,678.66	
Total Premises Related Costs/Cyfanswm Costau Eiddo		126,626.00		119,324.21
Transport Costs/Costau Cludiant				
Pupil Transport Costs/Costau Cludiant Disgyblion	0		0.00	
Staff Transport Costs/Costau Cludiant Staff	0		0.00	
Vehicle Costs/Costau Cerbydau	0		0.00	
Total Transport Costs/Cyfanswm Costau Cludiant		0.00		0.00
Supplies and Services/Cyflenwadau a Gwasanaethau				
Teaching Materials/Adnoddau Addysgu	28,788		21,919.20	
Equipment, Furniture, Materials & music tuition/Offer, Dodrefn, Deunyddiau a hyfforddiant cerddoriaeth	0		0.00	
Library Books & Materials/Llyfrau a Deunyddiau Llyfrgell	0		0.00	
Catering Costs/Costau Arlwygo	1,100		582.36	
Unallocated / Savings to be found/Arian heb ei ddosbarthu / Cynilion	8,441		0.00	
Communications Equipment and Services/Offer a Gwasanaethau Cyfathrebu	8,000		8,096.27	
Consultants Fees/Ffioedd Ymgynghorwyr	0		0.00	
Examinations Fees/Ffioedd Arholiadau	0		0.00	
Games & School Activities/Gemau a Gweithgareddau Ysgol	750		1,555.30	
Clerk to Governing Body/Clerc y Corff Llywodraethu	703		761.04	
Other office costs/Costau swyddfa eraill	0		867.74	
Printing & Stationery/Argraffu a Deunydd Ysgrifennu	7,000		8,802.57	
Pupil Exclusions/Gwaharddiadau Disgyblion	0		0.00	
Subsistence and expenses/Cynhaliadaeth a threuliau	0		694.94	
Total Supplies and Services/Cyfanswm Cyflenwadau a Gwasanaethau		54,782.23		43,279.42
Central Services/Gwasanaethau Canolog				
School Meals/Prydau Ysgol	21,773		21,772.52	
Service Level Agreements/Trefniadau Lefel Gwasanaeth	14,693		14,693.00	
Total for Central Services/Cyfanswm ar gyfer Gwasanaethau Canolog		36,466.00		36,465.52

Income/Incwm				
Additional Central Funding/Nawdd Canolog Ychwanegol		-125,990		-35,477.82
Community Education/Addysg Cymunedol		0		0.00
Donations/Rhodddion		0		-6,293.48
Lettings/Gosodiadau		-3,000		-925.00
Other Income/Incwm arall		0		-2,924.45
Grant Income/Incwm rhent		0		-141,251.26
Sales/Gwerthiannau		0		0.00
School Meals Recharge/Talu am Brydau Ysgol		-4,292		0.00
Training and Tuition Income/Incwm Hyfforddiant		-3,000		-4,370.00
Total Income/Cyfanswm Incwm			-136,282.00	-191,242.01
Interest and Other/Llog ac Arall				
Interest on investments/Llog ar fuddsoddiadau		0		0.00
School Investments/Buddsoddiadau Ysgol		0		0.00
Withdraw Investments/Buddsoddiadau Dileadau /Gwariant Ysgol		0		0.00
Temporary Loans/Benthyciadau Dros Dro		0		0.00
Temporary Loans/Benthyciadau Dros Dro		0		0.00
Interest/Llog		0		0.00
Total Interest and Other/Cyfanswm Llog ac arall			0.00	0.00
Total Net Expenditure/Cyfanswm Gwariant Net			1,060,358.23	1,038,416.66
Less Uninvested Balance Brought Forward/Llai'r Balans na fuddsoddiwyd a ddygwyd ymlaen			-45,548.23	
Less earmarked Rates/Llai'r Cyfraddau a glustnodwyd			-8,932.00	-8,932.00
Contribution to / from balances/Cyfraniad i / o falansys				-23,606.66
Revised Net Expenditure/Gwariant Net Diwygiedig			1,005,878.00	1,005,878.00
Summary/Crynodeb				
Total resources available in 2013-2014/Cyfanswm adnoddau ar gael yn 2013-2014		£		
School balances Brought forward from 2012-2013/Balansau ysgol a ddygwyd ymlaen o 2012-2013		45,548.23		
School Loans Brought forward from 2012-2013/Benthyciadau Ysgol a Ddygwyd ymlaen o 2012-2013		0.00		
Prior Year Adjustment/Cyn Addasiad Blwyddyn		0.00		
Total delegated resources/Cyfanswm adnoddau dirprwyedig		1,014,810.00		
Total/Cyfanswm		1,060,358.23		
Actual Expenditure/Gwariant Cyflawnedig		1,038,416.66		
Less change in investments/Llai'r newid mewn buddsoddiadau		0.00		
Less Movements in Temporary Loan/Llai'r Symudiadau â Benthyciadau Dros Dro		0.00		
Less variance in earmarked rates/Llai'r amrywiad â chyfraddau a glustnodir		0.00		
Total balance carried forward to 2014-2015/Cyfanswm Balans a ddygwyd ymlaen i 2014-2015		21,941.57		
Statement of Balances Held/Datganiad Balansau		£		
Uninvested Balance as at 31st March 2013/Balans na fuddsoddiwyd ar 31 Mawrth 2014		21,941.57		
Invested Balance as at 31st March 2013/Balans a fuddsoddiwyd ar 31 Mawrth 2014		0.00		
Outstanding Loans as at 31st March 2013/Benthyciadau dros ben ar 31 Mawrth 2014		0.00		
Total Balances held as at 31st March 2013/Cyfanswm Balansau ar 31 Mawrth 2014		21,941.57		
for Corporate Director Resources				
Prif Cyfarwyddwr Corfforaethol Adnoddau				

Your right to request a meeting with the school's governing body

The Schools Standards and Organisation (Wales) Act 2013 (The Act) removed the requirement for school governing bodies to hold an annual meeting with parents. Instead, new arrangements were introduced to enable parents to request up to 3 meetings in any school year with a governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, 4 conditions will need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 10% of the school's registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the 'signature' required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who 'signs' the electronic petition.

There were 298 children registered as pupils with this school at the beginning of this academic year. Exact roll numbers at any time during the year may be obtained from the school office.

2. The meeting must be called to discuss matters which affect the school

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body. The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held. A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days. The address for service of a petition requesting a meeting with this school's governing body is:

Allensbank Primary School
Llanishen Street
CF14 3QE

Further advice on how parents may go about requesting a meeting with a governing body is available on the Welsh Government's website at:

<http://wales.gov.uk/topics/educationandskills/publications/guidance/parents-meetingsstatutory-guidance/?lang=en>